

Center for Academic Service-Learning and Research

Student Contract and Liability Form

Professor: _____ Course: _____ Semester: _____

Day and time of class: _____

Phone #: _____ Box: _____ Email: _____

Instructions: Please read, sign and return this form to your Service-Learning Advocate (SLA) during the classroom orientation or by an assigned date. The form will be kept on file in Service-Learning and demonstrates your commitment to the project.

Student Service Contract:

I, _____, ID # _____ agree to participate in the assigned service-learning project by serving at _____ (the agency or school) for _____ credits this semester.

In signing this contract, I agree to abide by the following terms:

Before Completing Any Service Hours, I will:

- Complete and sign the student service contract and liability form and return it to my SLA
- Attend all site orientation and/or training sessions as assigned

While Completing Service Hours, I agree to:

- Accept and follow all service site procedures and rules (including dress code)
- Abide by Azusa Pacific University's code of conduct, as set forth in the student handbook
- Keep a detailed record of service hours completed (if applicable)
- Maintain regular, punctual attendance at my service site
- Notify my service site supervisor, in advance, if I am unable to report to the site or if I am delayed
- Promptly contact my Service-Learning Advocate and my professor if any problems arise
- Complete all course work associated with the service-learning component of this class

Informed Consent of Service and Assumption of Risk

I am aware that participating in service-learning may expose me to risks of damage to my personal property and injury to myself. If I am not willing to accept the risks or liabilities involved in my assignment, I agree to immediately inform the Service-Learning department and request a change or adjustment. I agree to abide by all rules of the Agency, and to inform the Service-Learning department of any requirements of the Agency that are in violation of University or service-learning policy. I agree to use reasonable care in my activities related to service-learning and the Agency, and understand that if I engage in behavior that violates law or University policy, I may increase the risks or unforeseeable dangers to which I am exposed.

I have carefully read this agreement and understand its contents. I understand that this agreement represents a contract between me and Azusa Pacific University.

Date: _____ Required Student Signature and ID #: _____